
 Organization Name

Youth Activities Checklist

	Yes	Needs Attention
1. Do you enlist the services of an experienced vendor who specializes in sponsoring and supervising activities (like river rafting) when needed?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do your youth leaders require that parents or guardians sign an activity participation agreement prior to allowing young people to participate in certain high-risk activities, releasing your ministry from liability?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you recruit an adequate number of experienced event supervisors for youth activities, keeping in mind that more supervisors may be needed for higher-risk activities?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you ensure sleeping quarters are separated by gender and age during overnight events?	<input type="checkbox"/>	<input type="checkbox"/>
5. Do you document whether youth activity participants are covered by family medical or health insurance?	<input type="checkbox"/>	<input type="checkbox"/>
6. Do you invest in a charter bus service when it is necessary to transport large numbers of youth long distances and to and from activities?	<input type="checkbox"/>	<input type="checkbox"/>
7. When it is necessary to use ministry-owned or borrowed vehicles to transport youth, do you take extra measures to ensure that the vehicles are in excellent mechanical condition and that they are operated by experienced, responsible drivers?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you have experienced, certified lifeguards on duty at any youth event involving swimming?	<input type="checkbox"/>	<input type="checkbox"/>
9. Do your youth leaders fill out an injury report form each time someone gets hurt while participating in a youth activity, no matter how minor the injury may seem?	<input type="checkbox"/>	<input type="checkbox"/>
10. Do your youth leaders know (and regularly practice) emergency response procedures so that they are able to respond quickly to an actual emergency?	<input type="checkbox"/>	<input type="checkbox"/>
11. Do your youth leaders have up-to-date first-aid training and ready access to first-aid supplies?	<input type="checkbox"/>	<input type="checkbox"/>

Notes: _____

Completed by: _____ Date: _____

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