

Sample Form

Lay Counselor Reference Response

To: _____
(Name of Reference/Ministry)

From: _____
(Name/Address)

Re: _____
(Name of Lay Counselor Candidate)

The individual named above has expressed an interest in working as a lay counselor in a spiritual care ministry in our church. The candidate has listed you as a reference. In order for our organization to properly evaluate the qualifications of this candidate as a lay counselor, we are asking that you complete this form with your honest opinions and impressions of the candidate.

Please return the completed form in the enclosed self-addressed envelope. Thank you for your help.

1. How long have you known this lay counselor ministry candidate? _____

2. In what capacity have you come to know this individual? (i.e. coworker, neighbor, friend, etc.)

3. In your opinion, is the above candidate fully qualified to work as a lay counselor in a spiritual care ministry?

No Yes

If yes, explain the candidate's spiritual gifts and counseling capabilities: _____

If no, please explain: _____

4. What concerns, if any, would you have in allowing this individual to work as a lay counselor?

5. Are you aware of anything in the candidate's background, personality, or behavior that could in any way pose a threat to children or adults who seek spiritual counseling?

No Yes If Yes, please explain: _____

Additional comments or explanations:

The above information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

This is a sample document only. Your organization is responsible for compliance with all applicable laws. Accordingly, this form should not be used or adopted by your organization without first being reviewed and approved by a licensed attorney in your area. Brotherhood Mutual Insurance Company assumes no liability in the preparation and distribution of this sample form. www.brotherhoodmutual.com/lay-counseling