
 Organization Name

Parking Lot Maintenance Checklist

Parking lots require regular maintenance to prevent injury and to avoid expensive repairs. Whether your parking lot is asphalt or concrete, here are some handy tips to help you keep your parking surface safe and trouble free.

	Yes	Needs Attention
1. Are there signs of standing water or water seeping from cracks?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are cracks promptly sealed to avoid potholes?	<input type="checkbox"/>	<input type="checkbox"/>
3. Are there any cracks or potholes that require repair?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the asphalt buckled or sinking in any areas?	<input type="checkbox"/>	<input type="checkbox"/>
5. Has the pavement been resealed within the past three years?	<input type="checkbox"/>	<input type="checkbox"/>
Observe and note the overall color of the asphalt parking lot (black, dark gray, gray, light gray). Gray or light gray indicate immediate need for resealing.		
6. Are light poles and/or bases clearly marked with paint or reflective material, where required?	<input type="checkbox"/>	<input type="checkbox"/>
7. Are light pole access panels properly secured to avoid access to wiring or hiding spots?	<input type="checkbox"/>	<input type="checkbox"/>
8. Is the transition from parking lot to sidewalk handicap accessible?	<input type="checkbox"/>	<input type="checkbox"/>
9. Are curbs or other elevation changes clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
10. Are parking bumpers clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
11. When necessary, are parking lots cleared of snow and salted before ministry events?	<input type="checkbox"/>	<input type="checkbox"/>
12. Are parking lot maintenance records retained?	<input type="checkbox"/>	<input type="checkbox"/>

 Notes: _____

Completed by: _____ Date: _____

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