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 Organization Name

## Setting Up an AED Program Checklist

Is your ministry prepared to handle cardiac emergencies? You may consider purchasing an Automated External Defibrillator (AED), a device about the size of a laptop computer that analyzes the heart's rhythm for any abnormalities. If necessary, it directs the rescuer to deliver an electrical shock to the victim. This shock, called defibrillation, may help the heart to reestablish an effective rhythm of its own. As you establish an AED program, consider the following questions:

	<b>Yes</b>	<b>Needs Attention</b>
1. Based on your facility's size, do you know how many AED units you would need and where they should be located?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you know who within your organization will be responsible for AED use?	<input type="checkbox"/>	<input type="checkbox"/>
3. Has AED training become part of your response team's onboarding process?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you know whether you have enough people on your response team to cover most situations/locations within your church?	<input type="checkbox"/>	<input type="checkbox"/>
5. Do you know how much money will be needed to lease or purchase the equipment, train employees or volunteers, and provide program maintenance?	<input type="checkbox"/>	<input type="checkbox"/>
6. Do you know current AED-use laws in your state? While there are AED Good Samaritan provisions in most states that provide certain legal protections to laypersons, it's good to know the legal climate in your state regarding this equipment.	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you consult with your local American Red Cross chapter for input regarding your AED such as leasing or purchasing and training for staff and volunteers?	<input type="checkbox"/>	<input type="checkbox"/>

Notes: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

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