
 Organization Name

Youth Texting/Communication Checklist

	Yes	Needs Attention
1. Do you follow a published set of guidelines and policies that govern texting and messaging practices for your ministry's employees and volunteers who work with youth?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you have a standard practice (i.e. mandatory class or educational material) for communicating your guidelines and policies to the staff?	<input type="checkbox"/>	<input type="checkbox"/>
3. Does your youth ministry staff obtain the express permission of the youth's parents to communicate electronically with their children?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do your youth ministry staff members use mass text and emails to large groups and avoid individual communication whenever possible?	<input type="checkbox"/>	<input type="checkbox"/>
5. Do multiple youth ministry staff members have access to the accounts or devices used to communicate with youth in order to provide accountability?	<input type="checkbox"/>	<input type="checkbox"/>
6. Do you educate your youth ministry staff that texting and instant messaging should not be used as a substitute for conversing with teens in person?	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you train your staff on how to address and report a situation in which they receive an inappropriate message from a youth group member?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you follow your state's mandatory reporting laws regarding possessing, sending, or knowledge of improper pictures and sexually explicit messages?	<input type="checkbox"/>	<input type="checkbox"/>
9. Have you educated your youth leaders that sexting is not tolerated?	<input type="checkbox"/>	<input type="checkbox"/>

 Notes: _____

Completed by: _____ Date: _____

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